



Blue Origin, LLC General Requirements

This document establishes requirements applicable to goods and services ordered under the Purchase Order of which this is a part, to assure contract flow down, quality, and reliability. General Requirements apply to all purchases except as noted below or expressly excluded on the PO.

Exclusions: Orders for MRO items, construction, consulting, manufacturing/operational equipment, IT equipment/software, and general services are excluded from the General Requirements.

UNLESS OTHERWISE SPECIFIED REMOVE ALL BURRS AND SHARP EDGES. PARTS SHALL BE FREE OF OIL, GREASE, DIRT, CHIPS, RUST, SCALE, AND FOREIGN MATTER.

1. Notification Practices.

a. Notification of Facility Change: Supplier shall notify Blue Origin in writing three months prior to relocation of any production, manufacturing and/or processing facilities that affect Blue Origin hardware. Blue Origin shall have the opportunity to qualify the purchased or produced goods in the new location or qualify the source of the new product.

b. Change in Approved Processes, Material or Procedures: If process, material or procedure was subject to approval by Blue Origin, the Supplier shall not change the process, material or procedure without prior written approval by Blue Origin. The Supplier shall not change any process, material or procedure which was used to qualify the product without prior notification to Blue Origin and approval by the Buyer.

c. Improper Resubmittal: Items, data or hardware, rejected by Blue Origin and subsequently resubmitted to Blue Origin shall be clearly and properly identified as resubmitted items. The Supplier's shipping document shall contain a statement that articles are replacement or reworked items and shall also refer to Blue Origin's rejection document.

2. Access to Facilities. The Supplier shall grant right of access with advance notice, at no additional charge, to Blue Origin and/or any regulatory authorities and Blue Origin customers, to the applicable areas of all facilities that are involved in manufacturing/production of the item contained within the Purchase Order. This shall also include the right to conduct a survey, audit, and/or assessment of the Supplier's facility, quality systems and manufacturing records. Blue Origin shall also have the right to the Supplier's sub-tier suppliers to determine their capability to comply with applicable requirements under these same terms.

3. Order of Precedence for Documentation. In an event of a conflict in requirements between documents, the order of precedence below shall prevail:

- a. Federal and/or State Law
- b. Purchase Order/Contract
- c. Drawings (Specifications marked on the drawings)
- d. Statement of Work

Note: Contact the Blue Origin Buyer regarding any questions or concerns. The Purchase Order will contain applicable drawing and associated revision levels and supplemental drawing data.

4. Documentation. Blue Origin may refuse to accept items delivered under the Purchase Order or LTA if the Supplier fails to submit required documentation as specified in the Purchase Order or agreement.

5. Control of Nonconforming Product. The Supplier shall provide prompt, written notification to Blue Origin when nonconforming material, products, or specification requirement issues are discovered which will adversely affect Supplier's Purchase Order delivery commitments. The Supplier shall not ship nonconforming material or product unless express authorization to ship the nonconformance has been obtained in writing from the Blue Origin Buyer. Upon authorization to ship, the nonconforming product will be clearly identified and all documentation related to nonconforming product shall accompany product shipment. Blue Origin Buyer authorization to ship a nonconformance does not constitute acceptance of the nonconforming shipment, nor does it relieve the supplier of the responsibility of providing acceptable product, and no shipment will be deemed accepted before final inspection by Blue Origin at the specified destination.

6. Handling / Packaging / Shipment. All items shipped must be appropriately preserved, packaged or crated, handled, and contained to prevent deterioration and damage during shipment. If there is damage due to inadequate packaging, the items shall be subject to rejection by Blue Origin. The shipping method used should ensure safe arrival at the destination in accordance with best commercial practices, unless special packaging and shipping instructions are specified by Purchase Order or referenced documentation. Electrostatic Discharge (ESD) sensitive product(s) must be protected in ESD packaging.



7. Configuration Management. The Supplier shall maintain the configuration, including revision levels and serial numbers, of all hardware, software and associated data/drawings throughout all manufacturing, programming, testing, and all processing steps. Changes to any product configuration shall be approved by Blue Origin prior to implementation.

8. Language Standard. The English language shall be used in all documentation being provided to Blue Origin from the Supplier.

9. Date Code Format. The following date code format shall be used in all documentation being provided to Blue Origin from the Supplier: MM/DD/YYYY.

10. Units of Measurement. All units of measurement shall be consistent with data provided by Blue Origin via the Purchase Order.

11. Raw Material Country of Origin. All raw materials or metal alloys must be made in the United States or the source of raw materials shall be approved, in writing, by Blue Origin. Country of Origin must be stated on the Material Certificate of Conformance.

12. Record Retention. The Supplier's records that provide evidence of conformance to specified requirements and the effective operation of the quality system shall remain on file by the Supplier for the retention period identified below, unless otherwise specified by the contract. If the Supplier is not the original fabricator, processor, or assembly source of product(s) which makes up the deliverable end item, the Supplier shall obtain and maintain lower-tier supplier/processor Certificate of Conformance documentation on file for the same retention period. Seller shall retain such records on file for a period of not less than 10 years after final payment. Contact Blue Origin prior to destruction.

13. Corrective Action/Preventive Action. The supplier shall investigate nonconformities to determine root cause(s) of failures, and take action(s) as appropriate to correct the items and prevent future failures. Unless otherwise requested by Blue Origin, such corrective action(s) may be documented in the supplier's format.